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ABSTRACT

The Single Parent/Adult Homemaker Reentry Program at Ashland Community College (Kentucky) was developed to meet the training needs of 40 eligible persons by enrolling them in vocational-technical programs at the college. Students received financial support for tuition, books, child care, and transportation; academic and personal counseling; supportive services; and help in setting realistic personal goals. During the 1986-87 academic year, 66 persons were enrolled in vocational-technical programs. An increase in the number of Pell Grants allowed for an increase in the participants supported. In addition, four persons enrolled in a part-time college program. As a result of the program, 6 persons graduated from 2-year technical programs, with 4 of them obtaining employment; 42 continued in the vocational-technical program for fall 1987; 10 were not successful in completing the program; 3 completed the part-time college program successfully, with 2 employed; and 1 person was unsuccessful in the college program. The program was judged to be very successful and was recommended to be continued, with some improvements, for future years. (Supplemental materials appended to the project report include monthly newsletters, an evaluation summary, an orientation schedule, publicity releases, and a program application.) (KC)

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SINGLE PARENT / ADULT HOMEMAKER

RE-ENTRY PROGRAM

WILLIE McCULLOUGH

PROJECT DIRECTOR

ASHLAND COMMUNITY COLLEGE

ASHLAND, KENTUCKY

JULY 1, 1987

"All applicants meeting the appropriate academic requirements and technical standards shall be considered equally for admission to a community college or any academic program thereof regardless of race, color, religion, sex, marital status, national origin, age, or handicap."

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ANNUAL REPORT

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SINGLE PARENT / ADULT HOMEMAKER

RE-ENTRY PROGRAM

ABSTRACT

The Single Parent/Adult Homemaker Re-Entry Program at the Ashland Community College proposed to meet the training needs of 40 eligible individuals in the FIVCO Development area by enrolling them in vocational-technical programs at Ashland Community College.

During the 1986-1987 year, sixty-six (66) individuals were enrolled in vocational-technical programs. Due to the number of students receiving Pell Grants, there was an increase in the participants supported. There were four (4) participants in the OST part-time college program. The following results were achieved: six (6) graduated from two year technical programs (four obtained employment); forty-two (42) carryovers for Fali, 1987; ten (10) unsuccessful completions; three (3) OST successful completions (two employed); one (1) unsuccessful OST completion.

ACTIVITIES AND ACHIEVEMENTS

Objective: To provide educational opportunity.

Achievement: Enrolled sixty-two (62) full-time students at Ashland Community College in the Re-Entry Program.

Objective: To remove barriers by providing financial support.

Achievement: This program provided the students with tuition, books, child care, and transportation expenses while attending school. The total amount paid was:

Tuition

Books

Child Care

Travel

The total amount of support costs being

Objective: To provide academic and personal counseling.

Achievement: Both individual and group counseling was available to the students. The office maintained an "open-door policy". Individual counseling was provided whenever there was a need. The counselor saw an average of four students per day on a walk-in basis. In addition to the open-door policy, every participant was required to attend an individual counseling session each month.

Records of these sessions are on file in the counselors office. This documentation is confidential and has been maintained since the onset of the program. The participants are aware that they may come for counseling at any time it is needed, but they also have the scheduled monthly appointment. The participants used the counseling time extensively. There is good communication between counselor and participants. Special group sessions were held for both social and academic awareness. The attendance was best at activities that were more "self" oriented. Group activities that centered around eating were also well attended. (See Appendix I for Monthly newsletters and activities)

The counseling has proven to be a very valuable component of the program.

Objective: To provide supportive services.

Achievement: The Re-Entry Program has provided it's participants with additional supportive services:

1. Each student is required to sign a weekly attendance sheet located in the program office. This provides the staff with the opportunity to talk weekly with each student.

2. The office maintains an "open-door" policy and is often the congregating place for many of the students. Each student knows that the Re-Entry office is there to serve their needs. Peer support is also encouraged and maintained among students.

3. The office offers assistance in applying for other forms of financial aid (grants, scholarships, loans, and work study).

4. Many agency referrals are made including: AFDC, food stamps, utility payments, vocational rehabilitation, low-income housing, counseling (Pathways), medical assistance, Social Security, Department of Employment Services, and legal services.

5. Institutional referrals are made including: Special Services (tutorial), financial aid, continuing education and student government as well as referrals to developmental classes.

6. Special workshops that were provided for the students included: study skills, employability skills, time management, diet and exercise, craft projects, Holiday parties, and stress management.

Objective: To assist participants in the formulation of realistic educational goals.

Achievement: During the Orientation Session each student was given the KUDER Interest Inventory and the Myers Briggs Type Indicator. The data from these tests were interpreted to each participant during an individual session and are maintained in their file. Several other tests were given throughout the orientation which were directly related to goals, values, self-direction, and needs assessment. The students were encouraged to use the library, audio-visual aids, and career information literature, (computerized career assessment) to facilitate exploration. The students were encouraged to assess realistically their goals and explore educational and career interests.

Objective: To create awareness of sex bias/stereotyping issues.

Achievement: Participants attended sex bias workshops with Marilyn Pergerson from Communication Services in North Carolina as facilitator.

Objective: To enroll in Employability Skills Seminar at Ashland Community College to gain employability skills.

Achievement: All second year participants were enrolled in CMS 120 (Employability Skills).

RESULTS AND CONCLUSIONS

The participant's quotes and evaluations indicate a common belief that the Single Parent/Homemaker Program is a very successful and beneficial program. (See Appendix II, Evaluation Summary). The Daily Independent editorial of May 16, 1986 called the program a "wise investment of funds."

The program has provided the participants with the necessary services that has enabled them to enroll and succeed in college. The financial aid enabled them to enroll in college but the other supportive services added to their ability to remain in school.

The program enabled the single-parent/adult homemaker to take control of their own lives and become stronger and more self-confident human beings, even in the midst of difficult circumstances. It provided information about matters that are of great importance to these individuals. They began to realize that they are not the ony ones facing difficult times and a support system was formed among the program participants.

Recommendations on Findings

Findings: Orientation session was very valuable to the participants.

Recommendations: This part of the program was very necessary for this particular group of participants. Most of them were in a transition and their level of confidence was very low. The orientation increased their level of self-confidence and made them feel like they were worthwhile and an important person. It also helped to reduce their high level of anxiety about attending college. They also discovered that they were not alone in their particular situations. They made friends and a peer support system seemed to evolve from the orientation. Orientation was very valuable to the successfulness of the program.

Findings: Financial support was necessary in order for the participants to obtain marketable skills.

Recommendations: Without the financial support these students would not have been able to enroll and remain in school.

Findings: The students lacked information about community resources available to them.

Recommendations: Many referrals were made to local community organizations and agencies that provided services that were very beneficial to the participants.

Findings: The students were under a great deal of emotional stress.

Achievements: A stress management workshop was a part of the Orientation. This was not sufficient. More time needs to be devoted to this subject throughout the year.

Findings: Holiday celebrations were important to the participants.

Recommendations: The holiday activities were important to the participants. They had no other social activities to attend and needed our social functions.

Findings: The coordinator gained a great deal of knowledge by attending available workshops and conferences related to the single-parent homemaker.

Recommendations: The coordinator attended the Region IV Displaced Homemaker Conference and brought back a wealth of useful knowledge to the program. The coordinator and counselor attended various professional development workshops with the single-parent focus. There is a continued need for these workshops and networking of programs across the state.

Findings: This program is meeting the needs of only a small group of individuals.

Recommendations: This program provided training for sixty (60) individuals. The office has on file approximately seventy applicants for the fall semester. We will serve at least forty (40) and hope to help more on a limited basis.

Findings: There was a tremendous need for emergency funds.

Recommendations: Cooperations with outside networks were formed between private organizations and individuals to assist in providing emergency funds such as for groceries, rent, utilities, and clothing.

Findings: There was a continued need for more sufficient and helpful evaluations of each student's academic progress.

Recommendations: Improvements would be made on the progress report form sent to instructors to emphasize the need for tutoring.

Findings: There should be a more accurate accessment of state supportive services defining child care and other educational benefits.

Recommendations: Meet with Social Supportive Services.

Findings: There was a continued difficulty in the attendance for special workshops.

Recommendations: Design a required lab bi-monthly to rap work on special needs area.

Findings: The students are becoming aware of sex bias stereotyping.

Recommendations: Organize workshops oriented to dealing with sex bias and the use of resource centers.

Findings: There is a need for a work orientation, job development and job readiness skills seminar for this target group.

Recommendations: This type of orientation needs to become a part of the present Re-Entry program. These seminars need to be held at least twice a year and serve individuals who are not full time students in our program but seeking immediate employment.

Findings: There is continued anxiety in applying for a job.

Recommendations: The student needs several sessions of self-directed job search.

Findings: The faculty response was not good to student progress reports sent by the program counselor.

Recommendations: More personal contact with the faculty by Re-Entry staff concerning participants and their progress.

Findings: The percentage of unsuccessful completions decreased from previous year to 16% (11 students).

Recommendations: These students have so many daily problems that they are unable to devote the necessary time to their studies. During personal counseling more emphasis needs to be placed on priorities and time management. Also the students weak areas need to be identified early in the semester so they can receive tutoring.

SUPPLEMENTAL-MATERIAL

Publicity

Participants for the program were recruited through referrals from the colleges financial aid office, other community agencies and personal contacts by the coordinator. Brochures describing the program were distributed throughout the community explaining the program. Communications were also sent to public and private agencies asking for referrals. Word of mouth was also an effective recruiting tool. Recruitment and selection process was necessary in order to serve those most in need.

There were articles in the Daily Independent relating to the Re-Entry Program. (See Appendix IV for Publicity)

A monthly newsletter was also sent to participants

Records Documentating Greatest Financial Need

The application included information relating to income. Also the participant was required to complete a verification of income for office files. (See Appendix V for Application)

Number of Single Parents or Homemakers by Sex, Race, and Financial Need

65 females
3 black/females
62 white/non-hispanic
1 male/white
4 OST
3 Successful OST Completions (75%)
2 Employed full-time (50%)

Participant Update

66 Approved participants
66 Served participants
4 Voluntary withdrawals
11 Unsuccessful Completions
6 Graduates (4 employed)
42 Carryovers returning to Ashland Community College
16% Unsuccessful Completions (less than 2.0 accumulative GPA)
84% Successful Completions

Cooperative Effort with Other Agencies

The available services both in the community and within the college were utilized. The Special Service Project at the college provided tutoring and academic counceling. The following chart summarizes the services used by the participants.

Ashland Community College

A.	Special Services Project	
	1. tutoring	29
	2. counseling	17
	3. career testing	5
B.	Work Study	5
C.	Financial Aid/ Student Services	31

Department of Social Services

A.	AFDC	8
B.	Bureau for Social Insurance	17
C.	Heating Assistance	3
D.	Low-income Housing	6
E.	Pathways	6
F.	Legal Aid	3
G.	Medical Assistance	2
H.	Vocational Rehabilitation	3
I.	Department for Human Resources	3

In addition to using services offered by the above agencies, the following resource people spoke to the participant during the orientation:

Joyce Wise, Pathways

Nancy Hackworth, FIVCO Area Health Department

Larry Miller, Department for Social Services

Marilyn Pergerson, Professional Communication Services

APPENDIX

I. MONTHLY NEWSLETTERS

II. EVALUATION SUMMARY

III. ORIENTATION SCHEDULE

IV. PUBLICITY

V. PROGRAM APPLICATION

I. MONTHLY NEWSLETTER

UNIVERSITY OF KENTUCKY
ASHLAND COMMUNITY COLLEGE
ASHLAND, KENTUCKY 41101

Dear Student:

We have recieved your application for the Re-Entry Program. It is now required that all participants must file the Kentucky Financial Aid Form (Pell Grant). Since it takes four to six weeks to process this form, please take care of this matter as soon as possible.

If you have not completed this form, you may obtain one in room 201 or room 308.

Your prompt attention to this matter will be greatly appreciated and will ensure that you will be considered for the program.

Sincerely,

Willie McCullough

Willie McCullough, Coordinator
Re-Entry Program

AN EQUAL OPPORTUNITY INSTITUTION

UNIVERSITY OF KENTUCKY
ASHLAND COMMUNITY COLLEGE
ASHLAND, KENTUCKY 41101

Dear Student:

Hope you are enjoying your summer! We are starting to prepare for the fall semester and need your help.

First we need to know if you still plan to be a full-time student this fall and participate in our program. It is also now required that all participants must file the Kentucky Financial Aid Form (Pell Grant). Since it takes four to six weeks to process the form, this needs to be done as soon as possible. I also need to know of there has been a change in your income.

Please complete the attached form, and return so that we can complete our fall plans.

Enjoy the rest of the summer and looking forward to seeing you in August.

Sincerely, Willie

Name_____

Have you filed a Kentucky Financial Aid Form? Yes_____ No_____

Do you wish to be in the program for the fall semester? Yes_____ No_____

Change of Income? Yes_____ No_____

If yes, explain

Detach and return to Willie McCullough, 1400 College Dr., Ashland, KY 41101
As soon as possible.

AN EQUAL OPPORTUNITY INSTITUTION

WELCOME BACK!!!

It must be time for Fall Semester. Registration is in progress and students are appearing daily.

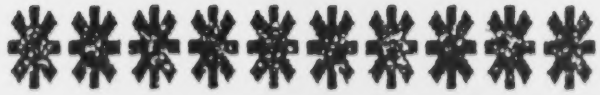
We hope you have had a great summer and ready to begin a new school year. We have been busy this summer, preparing for your return. Our room even has a new look.

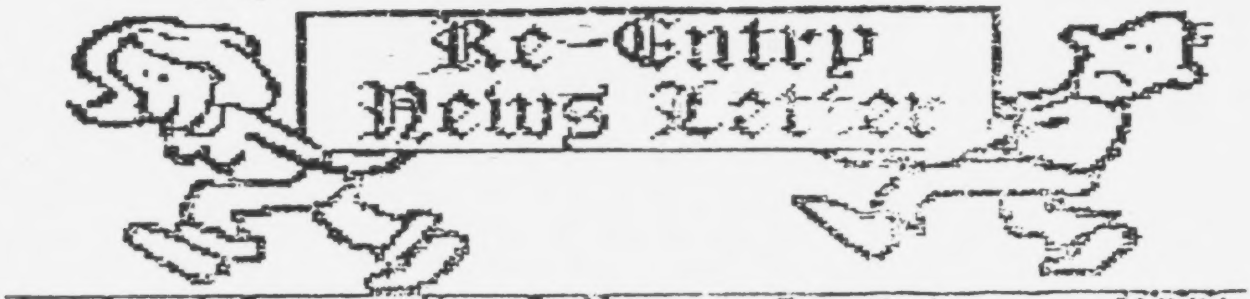
An Orientation will be held on Monday, August 25th from 11:00 - 1:00. Please bring a sandwich and we will provide the drinks and other goodies.

It is very important that you attend this meeting. Please bring your mileage and child care information. If you are unable to attend, please let us know so we can make other arrangements.

Looking forward to seeing you on Monday, August 25th at 11:00 in Room 308.

Louise





Ashland Community College Re-Entry 1985

Dear Re-Entry Students:

The semester is off to a good start. Orientation and the first days of classes are behind us. Now we see class assignments, research papers and mid-term exams ahead of us. I hope you are managing your time and energy to meet these events.

For those of you participating in the "secret pal", you will find the name of your secret pal enclosed along with her address and birthday. Remember to just sign "Secret Pal" to any cards or rememberences you send.

October brings us to changing colors, falling leaves and pumpkins...to celebrate fall we are having a Halloween Luncheon Oct. 30 from 11 - 1 p.m. here in room 306. Plan to attend, visit and enjoy our very special "sandwitches" and goblin brew.

DATES TO REMEMBER

Oct. 9, 9:30 a.m.	ACC Auditorium	"Critical Issues in American Education, What the Reports Did Not Include"
Oct. 20		Last day to change from credit to audit.
" "		Last day to withdraw and recieve any refund.
" "		Last day for students, at their discretion, to officially withdraw from a class and receive a grade of W.
Oct. 30, 11 - 1		Halloween Luncheon room 306

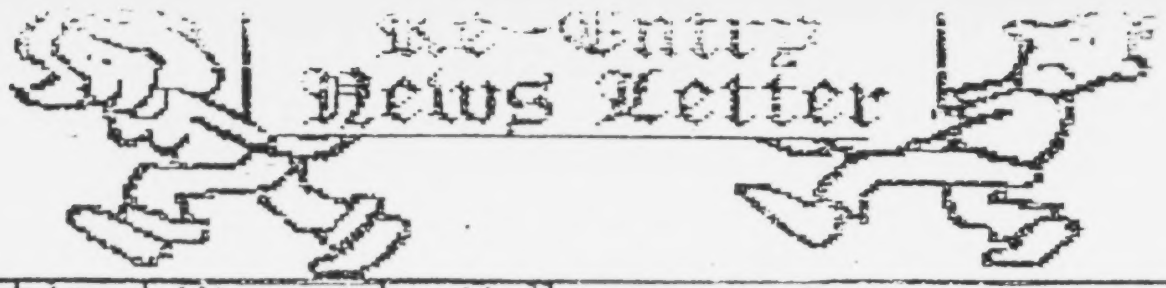
********** REMEMBER **********

SIGN UP FOR OCTOBER COUNSELING !!!!!!!!!!!!!!!!!!!

Louise

Fonda

Willie



Ashland Community College Re-Entry Program

NOVEMBER

In evaluating the progress of our program, we need to emphasize the importance of your participation in our individual counseling sessions. This is a requirement of our program and your cooperation is necessary. Come in, sign up or just drop by. We are always eager to know how you are doing.

November is here and we hope to provide you with some fun acitvities by making available before the Holidays, a weekly craft workshop. Hopefully, you can make a few gift items before your winter break. The first workshop will be Wed. Nov. 19, 10:30 - 1:30 in room 306. Plan to attend this "Brown Bag Lunch" occasion.

Have you heard from your "secret pal"? A lot of people have had surprises. If you would still like a secret pal, see me any day.

NOVEMBER BIRTHDAYS

Joanie Moore
Sharon Scherch
Judy Hennecke
Kim Horton
Marsha Mullins
Bonnie Haney
Carolyn Tingler
Kathy Ferguson
Shelia Conley

!!!!! IMPORTANT DATES !!!!!

NOV. 10-14 - ADVISING FOR 1987 SPRING SEMESTER

ADVANCE REGISTRATION 1987 SPRING SEMESTER IN ROOM 240

NOV. 19 - "BROWN BAG LUNCH" CRAFT WORKSHOP

NOV. 27-28 - THANKSGIVING - ACADEMIC HOLIDAY

Linda Louise Willie

ASHLAND COMMUNITY COLLEGE
UNIVERSITY OF KENTUCKY
1400 COLLEGE DRIVE
ASHLAND, KY 41101
(606) 329-2999

TO: Re-Entry Students

FROM: Willie McCullough WM

DATE: November 21, 1986

We are being required by the Department of Education to update our files. Attached is a new Intake Information Form which must be completed. I know you are busy, but we really need for you to complete this form and return to us no later than December 3, 1986.

Please remember that you are required to attend monthly counseling sessions. These are an important part of our total program and it is your responsibility to keep this commitment. We will be evaluating your attendance at these sessions as well as your grades in determining your eligibility for the Spring Semester.

Just a reminder that the current pay period ends on the Wednesday before Thanksgiving. In order to receive this check before Christmas the mileage sheets must be signed by Monday, December 1, 1986!!

Have a Happy Turkey Day!!!!

AN EQUAL OPPORTUNITY INSTITUTION

The Re-Entry Newsletter

Ashland Community College . . Dec. 3, 1986

DECEMBER 1986

The snow isn't flying yet, but the time sure is!! It's December, time to complete course work and prepare for final exams. Plan to take advantage of "How to Study for Exams" offered by Special Services in room A118 on Tues. Dec. 9th, 12 p.m..

DECEMBER EVENTS

Mon. - Fri. 10:00-2:00	Dec. 1 - 5 , 8 & 9 Applications for Food and Toy Distribution Holy Family Church and Salvation Army	
Tues.	Dec. 9 How to Study for Final Exams	room A118
Wed. 2:00 - 4:00	Dec. 10 RE-ENTRY FAMILY CHRISTMAS PARTY	ROOM A106
Tues. 1:00	Dec. 16 Re-Entry "Cookie Exchange"	room 306

REMEMBER YOUR SECRET PAL!!!!!

You are invited to bring your family to the Christmas Party. Please let us know if children will come.

Please sign up to participate in the "Cookie Exchange".

It is important to plan a December counseling session. Fall semester performances will be evaluated on the basis of your participation in counseling sessions. It's a short month, but let's work for 100% counseling.

Jonda

BIRTHDAYS

PAULA ROSS
JANE GARRISON
MISHA WRIGHT

Willie

Louise

Merry Christmas !!!

UNIVERSITY OF KENTUCKY
ASHLAND COMMUNITY COLLEGE
ASHLAND, KENTUCKY 41101

ATTENTION GRADUATING SENIORS !!

CONGRATULATIONS!! You are on the home stretch!! During this semester you will need to begin the job search process. Of course, this means mastering certain job seeking skills. We have a course that is designed just for you.

Employability Skills (CMS 120) offers you the opportunity to learn interviewing techniques as well as writing a resume and other necessary skills.

We feel that it is a very important class. Therefore, we are requiring you to take this course. There are four classes being offered. Exceptions will be made only if there is a another class conflict.

Thanks for your cooperation in this matter.

UNIVERSITY OF KENTUCKY
ASHLAND COMMUNITY COLLEGE
ASHLAND, KENTUCKY 41101

AN EQUAL OPPORTUNITY INSTITUTION

February News

HAPPY VALENTINE!

We are pleased with your processing into the Spring semester. Hopefully, all of you are oriented to your classes and instructors. If you have questions or need any assistance, plese come and talk with us.

During February we want to emphasize study skills by offering an afternoon study skills seminar - Wednesday, February 11, at 2:00 in Room 118. This will be a demonstration. Cake and punch for everyone! If you would like to decorate a cake to take home, please bake 1 - 8" square and 1 - 8" round layer cake and bring to class that day; also sign up in office.

!!HELP!! President Reagan has cut Vo-Ed funds out of the proposed budget. We need letters of support from you. Come by the office for details!

Don't forget your Secret Pal on Valentines Day!

Remember to sign up for February Counseling!

Happy Valentine
Willie

Louise
Sharon

Dena

MARCH EVENTS

March brings us to mid-term and Spring Break! We hope you have adjusted and are feeling some successes in your academic schedule.

Please plan to attend the Re-Entry Program's Special presentation concerning "Women Leaders in Today's World":

Tuesday, MARCH 3, 1987
7:30 PM - 9:00 PM
ACC - Room A106
"Testing - One, Two, Three;
Are You Listening Out There?"

Thursday, MARCH 5, 1987
12:00 Noon - 1:00 PM
ACC - Room A106
"Are We Still Wearing
Cinderella SLippers"

Make these a priority. See you there.

Enclosed is a Quotes sheet. Please respond as soon as possible.

Louise

Willie

Vera

Sharon

April News

1987

RE-ENTRY PROGRAM

Spring must be just around the corner. We hope your Spring Break was just what you needed to help you finish the semester.

April is the last month for counseling. We would like to wrap up our year with 100% participation. Many of you will be completing your associate degree and/or graduating. Others of you have plans for returning to summer school or Fall semester classes. We would like to know your intentions for 1987-88.

If you are looking for a summer job, filling out job applications or developing a resume, please let us help. We are often able to help with job placement.

!!!!On Wednesday April 22, 1987 at 2:00p.m. in room 306, !!! we will have a SPRING SNACK LUNCHEON to honor our graduates. Please plan to attend.

SPRING

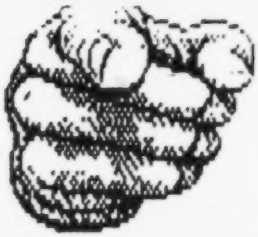
Spring is time for planting our gardens and here are a few excellent varieties I think you may enjoy throughout the year.

First, plant five rows of Peas
Presence, Promptness, Preparation, Purity and Preseverance.

Next to these plant three rows of Squash
Squash Gossip Squash Critism Squash Indifferncce

Then plant four rows of Lettuce
Let us be faithful to duty
Let us be loyal and unselfish
Let us be true to our obligations
Let us love one another

No garden is complete, of course, without Turnips
Turn up for the meetings
Turn up with smiles
Turn up with new ideas
Turn up with determination to make everything count for something good and worthwhile
Turn up willing to accept office.



JOBS !!

DO YOU NEED ONE ?

A FOUR PART PROGRAM OF EXPERT
ADVICE CLIMAXED BY THE OPPORTUNITY
TO TALK TO EMPLOYERS.

WHERE THE JOBS ARE!
March 25 - 12:00 Noon
ACC Auditorium

HOW TO GET A JOB!
April 1 - 12:00 Noon
ACC Auditorium

HOW TO KEEP A JOB!
April 8 - 12:00 Noon
ACC Auditorium

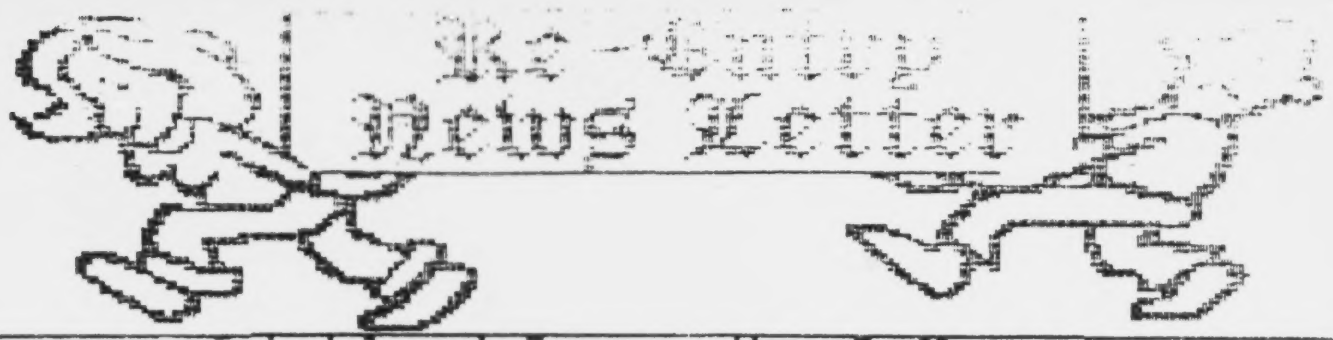
JOB FAIR!
April 15 - 10:00AM to 1:00PM
Room A106

Sponsored by
Faculty and Student Services of
Ashland Community College

A Party
To Honor Our Graduates

"FOR ALL RE-ENTRY STUDENTS"

April 23
12:30 Room 308



Ashland Community College

May, 1987

Dear Re-Entry Student,

Congratulations on the completion of college classes, Spring, 1987. It was your really hard work and determination that got you through the semester. If you experienced any disappointments, let those experiences guide you to successes in the future.

Enclosed you will find your final mileage check for this year. If we are funded for 1987-1988, we will look forward to seeing many of you through another year.

For those of you who graduated, we need to know of your employment endeavors and particularly of your placement. Your placement in a job gives us statistics to prove the need for the Re-Entry Program. Please keep us informed.

We will be contacting you early August concerning Fall, 1987. Have a great summer.

Sincerely,

P.S. Remember to turn in your text books.

SINGLE-PARENT/ADULT HOMEMAKER
July 1, 1986 - June 30, 1987

A. Personnel Cost		
1. Coordinator/Counselor		
a. Salary		$ 8,547.00
b. Fringe Benefits		1,502.00
	Personnel Sub-Total	$10,049.00
B. Current Expenses		
1. Occupational Skills		
a. Student Wages		$ 2,523.00
2. Student Support		
a. Books		$ 8,526.00
b. Tuition		2,888.00
c. Travel		16,399.00
d. Child Care		17,295.00
e. Other Training Cost, Instructional Material		2,141.00
3. Other Current Expenses		
a. Postage		$ 251.00
b. Travel		523.00
c. Photocopies		173.00
d. Telephone		
e. Miscellaneous		34.00
f. Student Insurance		69.00
g. Office Supplies		108.00
	Current Expenses Sub-Total	$50,930.00
	TOTAL BUDGET	$60,979.00

II. EVALUATION SUMMARY

RE-ENTRY PROGRAM ORIENTATION EVALUATION

INSTRUCTIONS: You are being asked to earnestly and sincerely evaluate this Orientation program. This is only to help us improve upon future programs, so you need not sign your name on this evaluation form.

1. Materials used for the seminar were appropriate.

Outstanding	Good	Satisfactory	Poor
____	____	____	____

2. Concepts the group wanted to explore during the seminar were delt with effectively.

Outstanding	Good	Satisfactory	Poor
____	____	____	____

3. Career exploration and self-exploration were adequately integrated throughout the seminar.

Outstanding	Good	Satisfactory	Poor
____	____	____	____

4. I would recommend this seminar to others in the college.

Outstanding	Good	Satisfactory	Poor
____	____	____	____

5. The sessions exhibited planning and preparation.

Outstanding	Good	Satisfactory	Poor
____	____	____	____

6. The subject matter and materials were well organized.

Outstanding	Good	Satisfactory	Poor
____	____	____	____

7. The presentations were of high quality.

Outstanding	Good	Satisfactory	Poor
____	____	____	____

8. My overall rating of the training program.

Outstanding	Good	Satisfactory	Poor
____	____	____	____

9. Please evaluate the following presentations:

A. Jeannette Jennings, "Overcoming Math Anxiety"

Outstanding	Good	Satisfactory	Poor
____	____	____	____

B. Uma Swanson, "Assertiveness Training"

Outstanding	Good	Satisfactory	Poor
____	____	____	____

C. Liz Barnette, "Time Management"

Outstanding	Good	Satisfactory	Poor
____	____	____	____

D. Carole Greene, "Library"

Outstanding	Good	Satisfactory	Poor
____	____	____	____

ADDITIONAL COMMENTS AND SUGGESTIONS

I What three aspects did you find most helpful?

II. What three aspects did you find least helpful?

III. What recommendations could you offer for improving the program?

IV. Please write a personal evaluation of this week of training, of your progress, and of your feelings about this program and being part of it.

RE-ENTRY PROGRAM EVALUATION
FALL 1986

The purpose of this questionnaire is to help our staff assess and improve its program.

You do not have to sign your name, just complete and return to our office. Thank you for your cooperation.

1. What aspects of the program have you liked most so far or found most helpful up to this point?

2. What aspects have you liked least or found least helpful up to this point?

3. What reccmmendations could you offer for improving the program?

4. Please write a personal evaluation of your feelings about this program and being a part of it.

RETURN BY MARCH 13, 1987

WE NEED YOUR QUOTES

How do you feel about the Re-Entry Program?

Signed_____

RETURN BY MARCH 13, 1987!!!!!

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(606) 329-2999

RE-ENTRY PROGRAM EVALUATIONS
SPRING, 1987

1. Information about legal-aid, financial assistance, foodstamps, study skills, counseling, and supplies.

   The financial aid is escpecially helpful.

   The counseling, I hadn't attended a session until recently, but I found it very helpful just to sit down and get a few things off my chest.

   The guidance and understanding. The willingness to help us.

   The help on my gas mileage, and the thoughtfulness of the staff. Their concern for my well-being both at home and at school really makes me feel good. Not only do they care for me, but they care for my family as well.

   The aspects of the program that I have liked most is paying for my gasoline in order that I can drive 50 miles each day to college. If I didn't get the gasoline reimbursement I could not afford to attend college as I am employed.

   The counseling; having a placed to stop by when you need to hear a cheery word; financial help; moral support; the information that is available.

   The counseling, it's like a relief session. I really enjoy it.

   Counseling is very helpful to me.

   The help with my gas mileage is great but I think the thing that helps me better is knowing there is someone who cares and shows it with each talk we have.

2. My schedule has conflicted with all the skills and crafts workshops.

   None.

   The events are scheduled during the evening or on lunch hour. I cannot get a babysitter in the evening and I work on lunch hour.

   None. Excellent program, it should be offered at more schools.

   None.

   None.

   Nothing.

   I can't find a thing that I could say I disliked or have found unhelping. It has always been helping and Great!

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3. Expand to help more individuals, single, non-traditional, young, etc.

None.

Have to think about it more. None, right off hand.

None.

Your all doing a great job, there is nothing that I can think of.

None.

The best recommendation I can make is just to keep the program going as it is.

4. This program has offered help and support to me in my efforts to help myself.

The fact that the program has provided financial aid and moral support thru counseling has been so great.

I feel it is a wonderful program that has the best interests of the students in mind.

This program has helped me through school and many personal problems. This program doesn't only offer assistance with money but you have friends to lean on.

The help on my gas mileage, and well-being both at home and at school really makes me feel good. Not only do they care for me, but they care for my family as well.

I highly evaluate the Vocational Education Program because of services provided. The Vocational Education Program is necessary to help students pay educational expenses. I appreciate the Ashland Community College allowing me to participate in the Vocational Education Program. Thank you very much for your services.

By being associated with or through this program I have improved my standard of living, my concept of myself, my self-esteem and just an overall improvement of my life. By having both the moral support and the financial support it has made me realize that there is something to life thats worth hanging in there for. The people are really great that are in the program.

It help's me fulfill my career goals. Provide a place for me to bring my troubles too. You can always count on a place to study. Your always there to listen when I'm down and out.

I found I'm not alone. Other people care, other people help. I have friends who have problems and we share our feelings. I thought no one cared, but with the help of this program I've found people do care.

As I said in number one, just knowing there is someone there who cares and someone I can talk to. To me this says it all for this program. You can't place value on a friend or a friendly face. I am proud to sign my name to this.

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M E M O R A N D U M

TO: ACC Faculty

FROM: Re-Entry Program
Willie McCullough
Louise Shytle
Sharon Messer

SUBJECT: Progress Report

DATE: March 9, 1987

The following are Spring 1987 participants of the Re-Entry Program. Please check to see if you have any of these students in your class. We are interested in their progress at this point. Any comments or suggestions concerning their grades, attendance, performance, or other would be appreciated.

Bennie Jean Adkins
Teresa Adkins
Cathy Aspden
Teresa Barber
Barbara Blanton
Vickie Blevins
Lena Brainard
Tania Brown
Kista Bryant
Shelia Cardona
Debra Caudill
Pam Colegrove
Lisha Collier
Perri Collier
Shelia Conley
Denise Coon
Denise Cooper
Pam Cox
Claudia Daniels
Jerri Dixon
Ann Earl
Sherri Enyart
Kathy Ferguson
Kay Ferguson
Jane Garrison
Leslie Gentry
Carol Hall
Paula Hall
Teresa Hall
Bonnie Haney
Margaret Hargett
Joan Harmon
Vivian Helms
Judy Hennecke
John Hicks
Kim Horton
Mary Hysell
Vickie Keaton
Danna Kelly
Angela Kidd
Devona Killian
Sandra Leadingham
Virginia Lee
Angela Marcum
Sue Martin
Elaine Moore
Joanie Moore
Jody Moore
Lisa Moore
Marsha Mullins
Rhonda Mullins
Wilma McDavid
Sharon McKenzie
Sally Patrick
Janie Perkins
Joanne Peterson
Daniel Picklesimer
Susannah Price
Ada Liza Riollano
Cheryl Rios
Paula Ross
Charla Sanders
Barbara Scarberry
Zita Scott
Linda Selvage
Carla Shortridge
Beverly Slone
Ann Smith
Lorrie Sullivan
Dawn Tackett
Anita Taylor
Roberta Thomas
Carolyn Tinger
Naomi Triplett
Judy Vanderhoof
Mary Vonderheide
Pam VanHoose
Mary Williams
Vickie Williams
Vince Williams
Salena Wilson
Mary Wilt
Terry Withrow
Misha Wright
Julia Young
Karen Leggett
Terri Lykins

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RE-ENTRY PARTICIPANTS

End of Year Statement

TERESA BARBER	---	Hoping to have a summer job but will do volunteer work in hospital or care facility if job not available, completed first year of Nursing.
BARBARA BLANTON	---	Very successfully completed first year back in school. Improved self esteem.
VICKIE BLEVINS	---	Successful completion of year at Ashland Community College. Accepted and entering X-ray school at Kings Daughters Hospital.
SHEILA CARDONA	---	Needs a summer job; pleased to have had this semester at Ashland Community College.
LISHA COLLIER	---	Plans to return to Ashland Community College Fall semester, will spend summer with children.
PERRI COLLIER	---	Completed first year at Ashland Community College.
SHELIA CONLEY	---	Motivational problems this year, changed from business management to office administration.
DENISE COOPER	---	The year of Pre-Nursing was successful. Good adjustment.
JERRI DIXON	---	Difficulty with class work, planning to return to Ashland Community College Fall Semester.
KAY FERGUSON	---	Graduate R.N. Ashland Community College, Spring 1987. Will look for a job after state board exam.
KATHY FERGUSON	---	Completed first year Nursing very successfully. Has a summer job and will return fall semester.
JANE GARRISON	---	Jane successfully completed first year nursing. She will enroll in intercession and work part-time during the summer.
CAROL HALL	---	Graduate R.N., Spring, 1987.
PAULA HALL	---	Paula is doing research for Temple Research and working at Safe Harbor. Fall plans are uncertain.

TERESA HALL	---	Difficulty with Spring semester, hoping to complete "I's" during summer school.
MARGARET HARGETT	---	Summer plans uncertain.
BONNIE HANEY	---	Successful completion of first year, enrolling in Special Summer Program.
JOAN HARMON	---	Summer plans are incomplete.
VIVIAN HELMS	---	Struggling to be independent and be helpful to daughter. Planning to return to school, Fall 1987.
JUDY HENNECKE	---	Completed Nursing I; will return to Ashland Community College Fall 1987.
KIM HORTON	---	Plans incomplete.
ANGELA KIDD	---	Hopes to work a summer job at Humana Hospital.
KAREN LEGGET	---	Will work part-time at Wendy's during the summer and return to Ashland Community College.
TERRI LYKINS	---	Will return to Ashland Community College Fall 1987.
SHARON MCKENZIE	---	Dropped Nursing; plans to return to Ashland Community College full-time.
WILMA MCDAVID	---	Completed Nursing I successfully.
ANGELA MARCUM	---	Good student; plannint to finish at Ashland Community College.
MARSHA MULLINS	---	Graduate R.N. Ashland Community College, Spring 1987, full-time job
JODY MOORE	---	Withdrew from Ashland Community College Spring, 1987 in April, 1987.
MARCIA NORTON	---	Withdrew from Ashland Community College, Spring 1987.
RHONDA MULLINS	---	Taking an "I" in one class, plans to return to Ashland Community College, Fall 1987.
SALLY PATRICK	---	Good student, supportive family.
JANIE PERKINS	---	Janie has struggled through this spring semester. She received associates degree and will possibly transfer, Fall 1987.
JOANN PETERSON	---	Completed Nursing I.
SUSANNAH PRICE	---	Plans to complete degree December, 1987.
CHERYL RIOS	---	Planning to return fall semester.

PAULA ROSS	---	Severe personal problems.
BARBARA SCARBERRY	---	~~Had~~ a good academic year.
BEVERLY SLONE	---	Graduate R.N. Ashland Community College, Spring 1987. Will work at Kings Daughters float pool.
ANN SMITH	---	Completed Spring 1987 with no status.
ZITA SCOTT	---	Completed Nursing I.
LORRIE SULLIVAN	---	Completed Spring semester 1987 with difficulty due to family problems.
CARLA SHORTRIDGE	---	Good student, completed Spring 1987.
ANITA TAYLOR	---	Completed Spring 1987.
ROBERTA THOMAS	---	Great difficulty with all classes
NAOMI TRIPLETT	---	Completed Nursing I; good student.
MARY VONDERHEIDE	---	Graduate R.N., Spring 1987.
MISHA WRIGHT	---	Difficulty semester; continuous to work at Wendy's.
VICKIE WILIAMS	---	Successfully completed Spring 1987. Planning to have a summer job.
VINCE WILLIAMS	---	Managed to complete all classes except Math. Good student and good manager.
JUDY VANDERHOOF	---	Completed Nursing I, working at Armco, summer employment.
PAMELA COX	---	Academic difficulty, plans to go to summer school.
MARY WILT	---	Hopes to enter Nursing program, Fall 1987.
CAROLYN TINGLER	---	Good student, looking forward to second year.

III. ORIENTATION SCHEDULE

[illegible]Y	TUESDAY	ORIENTATION 1986 WEDNESDAY Aug. 13,	THURSDAY Aug. 14,	FRIDAY Aug. 15,
		9:00-Get Acquainted Interviews Scavenger Hunt 11:00-Introduction to the Re-Entry Program at ACC Forms: Index cards mileage, childcare	9:00-Group Interaction 9:15- VALUES Value Clarification Baker's Dozen Unfinished Sent. The Man in the Glass Values Appraisal	9:00 Group Interaction 9:15 Myers Briggs (personality type indicator) 10:30 Goals Developing a positive attitude Life Inventory Setting Goals
		12:00 LUNCH	12:00 LUNCH	12:00 LUNCH
		1:00 p.m. Personal Development Self Esteem Index Self Concept Needs Assessment	1:00 Interest Inventory (Strong Campbell and filmstrip)	1:00 Communications (Virgil Davis)
		3:00-Summary and Closure for the day	3:00 Summary and Closure for the Day	3:00 Summary and Closure for the day

Group Interaction

Opportunities with computers at ACC (Dr. James Winters)

Time Management

LUNCH

Budgeting

Summary and Closure for the day

9:00 Northeast Kentucky Legal Services (Deborah Rohr - attorney)

10:00 Explanation of Special Services at ACC (Virgil Davis)

12:00 LUNCH

1:00 Library Tour

Scavenger Hunt

3:00 Summary and Closure for the day

9:00 Group Interaction

9:00 Departmental Welcome

9:15 Janie Kitchen- Nursing Dept.

9:45 Naomi Christian- Continuing Education

10:15 Dr. Lynch - Dental Hygiene

10:45 Businesss Department

12:00 LUNCH

1:00 Group Interaction

1:30 "Substance Abuse"

Pathways- Joyce Wise

3:00 Summary and Closure for the day

9:00 Group Interaction

9:30 Stress Management FIVCO - Nancy Hackworth

11;30 Stress Tests

12:00 LUNCH

1:00 Registration

3:00 Summary and Closure for the day.

9:00 Group Interaction

9:15 Assertiveness Training

(Uma Swanson)

12:00 PICNIC

1:00 EVALUATION

of

ORIENTATION

Summary and Closing

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M E M O R A N D U M

TO:

FROM: Louise Shytle

DATE: August 11, 1986

SUBJECT: Re-Entry Program

Thank you for planning to be a part of our Re-Entry Program Orientation for Fall 1986. We are looking forward to your visit and presentation to our students.

The day, date and time scheduled for you is:_____

_____

_____

If any changes are necessary, please contact us in the Re-Entry office at your earliest convenience. Our telephone number is 329-2999 ext. 204.

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IV. PUBLICITY

RE-ENTRY PROGRAM

****

WILLIE MCCULLOUGH
COORDINATOR

LOUISE SHYTLE
COUNSELOR

SHARON MESSER
COUNSELOR

DENA STEPHENS
OFFICE ASSISTANT

RE-ENTRY PROGRAM

ASHLAND COMMUNITY COLLEGE-
FINANCIAL AND SUPPORTIVE
SERVICES FOR ELIGIBLE STUDENTS

WHAT IS THE RE-ENTRY PROGRAM?

A program designed to provide financial assistance, supportive services (transportation and child care costs) and counseling services to full-time students enrolled in technical programs. This program is being funded by the Kentucky Department of Education and TENCO Private Industry Council, with sources of funds being, the Carl Perkins Vocational Educational Act and the Job Training Partnership Act respectively.

WHO IS ELIGIBLE?

Any low-income person or single-parent living in Boyd and Greenup counties. Single-parents in Carter and Lawrence counties are also eligible. Selection of participants is based upon need and academic performance.

HOW TO APPLY?

You may obtain an application from the program office located in Room 308 or by calling 329-2999, Ext. 204 or 274.

PROGRAM STAFF

Willie McCullough, Coordinator

Louise Shytle, Counselor/Instructor

Dena Stephens, Office Assistant

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AND
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Dear Student:

An informational meeting concerning the Re-Entry Program at Ashland Community College will be held Tuesday, July 29, 1986 at 2:00 in room A-106.

This is a federally funded program that provides financial assistance, supportive services and counseling to eligible students. Financial need and academic ability will be the primary criteria in the selecting of participants for the program.

If you are interested in applying for this program, it is very important that you attend this meeting. Students will receive applications for the program at this time.

We will look forward to seeing you on Tuesday, July 29, 1986 at 2:00. If you are unable to attend this meeting but are interested in the program, please call 329-2999 ext. 204.

Sincerely,

Willie McCullough

Willie McCullough, Coordinator
Re-Entry Program

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PROFESSIONAL PATHWAYS

ISSUE # 3 SPRING 1987

This newsletter is printed by the Office of Vocational Education in cooperation with Northern Kentucky University Homemaker ReEntry Center (606)572-6583

WILLIE MCCULLOUGH

COORDINATOR OF REENTRY CENTER --- COORDINATOR OF COOPERATIVE EDUCATION PROGRAM---SECRETARY/ TREASURER OF REGION IV DISPLACED HOMEMAKERS

Willie McCullough operates a dynamic and innovative ReEntry Center in Ashland, Kentucky. Housed in the efficient and well equipped Ashland Community College (ACC), Willie and her staff integrate diverse talents to run successful training programs. This Center is funded both from JTPA and Vocational Education monies and uses them well. An Occupational Skills component combines two college classes (usually, data processing, math, computers or study strategies), a laboratory eight hours per week that teaches and guides students through career exploration and personal development classes and a paid work experience 15 hours per week that relates to their Occupational Preference. In addition to this program component, this Center offers a Nanny Program and also has 82 students enrolled as full time students at ACC.

Excellent prescreening tests and interviews are an integral part of Willie's program. One specific example of this is their Summer Program. Over 1000 brochures are sent throughout the surrounding communities and an orientation session is held before the actual training begins. At this time the participants have an opportunity to ask questions, explore their interests and gather information at a central location. The Center collects this list of names from GED testing Centers, high schools and from vocational school waiting lists. Other advertising is conducted through local newspapers and TV coverage. With only a three person staff, great things are happening in this Northeastern part of our state.

While I visited Ashland, along the banks of the beautiful Ohio, I took time to walk through the town, talk to a few residents, and, they all knew about the Community College as well as the work they were doing with the participants of the ReEntry Center. At the college, I had an opportunity to visit briefly with one participant named Elaine. She is now attending Ashland Community College full time and working toward a degree in Office Administration. Her daughter is also enrolled in the ReEntry Center's Program. When asked how she felt upon entering this program Elaine said clearly and directly, " I felt like a lost ball in a highwood patch." Now she states with all the group support, friends and counseling sessions she feels confident and certainly represents the Ashland program well. It is exactly this type of story that tells the tale of the failure or success of all our programs. All is operating well and efficiently in Ashland, Kentucky.

Willie McCullough deserves our thanks and appreciation not only for her work as ReEntry Program Coordinator and Coordinator of Cooperative Education at ACC, but as the Secretary-Treasurer of Region IV Displaced Homemakers. She reports on the Regional level to Ann Smith from Alabama, and will soon send you all the needed information for the National Conference to be held in Chattanooga, Tennessee. And don't forget the National Conference coming up in November in Washington, D.C.! Banners should also be flown for her competent staff which includes: Louise Shytle, Sharon Messer and Dena Stephens.

Congratulations to you, Willie, and continue the stimulating and creative work in Ashland. We are indeed, very fortunate to call you colleague!

ACC accepting applications for Re-Entry Program

By TOM ALLEMANG

The Re-Entry Program at Ashland Community College is now accepting applications for the fall semester. The program offers financial assistance, counseling and other supportive services.

It is available to full-time students in need of financial assistance. A special emphasis is being placed on the single parent and or adult homemaker.

The program is funded by the TENCO Private Industry Council and Carl Perkins Vocational Education Act. The deadline for receiving applications is July 25, 1986.

For further information, call Willie McCullough at 329-2999, extension 204.

ACCents

•

Continuing education at Ashland Community College is offering beginning guitar to anyone age 10 through adult interested in learning to play the guitar.

The class is designed specifically for the beginner and will cover music fundamentals, the playing of simple melodies, and will emphasize basic accompaniment skills for the right and left hands.

Participants will learn strumming and chord playing. At the end of the eight-week course, students should be able to chord hundreds of songs and read sheet music.

Beginning guitar classes will begin Aug. 5 and meet each Tuesday evening from 6:30 to 8:30 p.m. for eight weeks. There will be a total of 16 hours of instruction. The fee is $25.

The instructor for this course is Clancy Hatfield. He received his master's of music degree from Morehead State University, has taught both in the classroom and private instruction and has performed professionally with several individuals and groups including Cab Calloway, Chubby Checker, and The Drifters.

For registration or further information, call 329-2999, extension 300.

•

The next date for General Educational Development (GED) testing will be Aug. 7 from 8 a.m. to 4:30 p.m. in Room 203. Those taking the test for the first time must bring a GED application.

The cost of the test is $10; retakes are $2 per test. Cash only will be accepted. Also needed is an identification showing Kentucky residency. The identification must have the applicant's signature and picture.

•

Tom Allemang is associate professor of English at Ashland Community College.

Educators Attend Leadership Seminar

Willie McCullough and Elizabeth Billings attended a seminar recently on "Leadership Development for Women in Supervision" at Eastern Kentucky University, Richmond.

Mrs. McCullough is the coordinator for the re-entry program at Ashland Community College and Mrs. Billings is the coordinator for the Ashland Public School's Community Education Program.

Mrs. Di Wuthnow from the Keye Prodcutivity Center, Kansas City, Missouri was the presenter.

The workshop sessions included the following: Leadership skills; How to supervise and Motivate People; Steps in Delegation; Goal setting; Communication; Discipline and Firing; How to Gain Management Support; Decision Making; Personal Traits of Successful Supervisors; How to Manage Conflict and Problem Employees.

The seminar was sponsored by Eastern Kentucky University in cooperation with the office of Vocational Education in Frankfort.

Count on the Classifieds to Do the Job

Mrs. Willie McCullough, Coordinator of the Re-Entry Program at Ashland Community College, recently attended the Region IV Displaced Homemaker Network Fall Conference in Tampa, Florida. The theme of the conference was "Working for Excellence". The Region IV includes the states of Alabama, Florida, Georgia, Kentucky, Mississippi, South Carolina, and Tennessee.

During the conference, Mrs. McCullough was elected for a two-year term as Secretary-Treasure of the organization.

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M E M O R A N D U M

TO: Carol Greene
Head Librarian

FROM: Louise Shytle LS.
Re-Entry Program

DATE: June 18, 1987

The Single-Parent/Homemaker Program at Ashland Community College proposes to meet the training needs of individuals in the FIVCO Development Area by enrolling them in vocational-technical programs at the college.

The overall objective of this program is to provide the necessary educational background to prepare both male and female single parents and/or homemakers for employment.

We are able to remove access barriers by providing financial aid and supportive services.

In the future we plan to continue serving single parents and homemakers as well as disadvantaged youth and adults.

Poverty Guidelines

The Office of Management and Budget in Washington, D. C. issues annually Federal poverty guidelines. The standard statistical definition of poverty provides estimates of economic poverty based on the receipt of money income before taxes and is used to evaluate the relative economic well being of diverse segments of the U. S. population. The guidelines are used to determine if a person applying for assistance under JTPA fulfills the criteria of being economically disadvantaged.

The poverty index is based on the U. S. Department of Agriculture's 1961 Economy Food Plan and reflects the different consumption requirements of families based on their size and composition. The base year used to calculate this index is 1963. The poverty level is directly correlated to annual changes in the Consumer Price Index.

Poverty level is determined by comparing the income of a family, household or individual (related or unrelated) to the poverty threshold. The income cutoff depends on family size, number of children, and age of the family householder, or unrelated individual.

Households below the poverty level are defined as households in which the total income of the family, or the income of the householder of a non-family household is below the poverty level.

The poverty status of a person who is a family member is determined by the family income and its relationship to the approximate poverty threshold for that family.

The following income figures were published by OMB in May, 1984.

Poverty Income Guidelines for All States
Except Alaska and Hawaii

Size of Family Unit	Poverty Guideline	JTPA
1	$ 4,980	5250
2	6,720	7050
3	8,460	9390
4	10,200	11,590
5	11,940	13,680
6	13,680	15,990
7	15,420	
8	17,160	

For family units with more than eight members, add $1,740 for each additional member. #2,310

Social-Income Indicator

JTPA is directed to assist persons adjudged to be economically disadvantaged or at the lower living income level. This section should provide the planner with a cross-section of data that will be useful in making such a determination. Household and family income data is included. The percentage of various population groups that were below the poverty level is also included. Elsewhere in the report is the proportion of economically disadvantaged of youth, 16 to 21 years, and adults, 22 and older. The ratio of AFDC-WIN registrants to economically disadvantaged as directed in JTPA is also in this section.

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Income Eligibility
Vocational Education Re-Entry Program

Date _____

Name _____

The above student verifies his/her income and family size to be $ _____ and _____.

_____ 1984 income as reputed on tax form.

_____ Income for last six months.

Signatures

Student _____

Coordinator _____

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V. PROGRAM APPLICATION

_____ Single Parent/Homemaker
_____ Displaced Homemaker
_____ Single Parent
_____ Sex Equity

OFFICE USE ONLY

_____
Date of application

PARTICIPANT INTAKE INFORMATION

1. Name _____

2. Address _____

3. City _____ 4. State _____ 5. Zip _____

6. Telephone-home _____
Area Code Number
work _____
Area Code Number

7. Name, telephone number and address of person who will know how to contact you _____

_____

Circle one answer for each item.

8. Sex
   a. Female
   b. Male
9. Age
   a. 17 and under
   b. 18-21
   c. 22-24
   d. 25-34
   e. 35-44
   f. 45-54
   g. 55-64
   h. 65 or older
10. Race/Ethnicity
   a. White
   b. Black
   c. Hispanic
   d. Native American
   e. Asian or Pacific Islander
   f. Other
11. Total number of dependents
   a. 0
   b. 1
   c. 2
   d. 3
   e. 4

19. Current annual household cash income from all sources
    a. Less than $5000
    b. $5000-$10,000
    c. $10,000-$15,000
    d. $15,000-$20,000
    e. $20,000-$25,000
    f. $25,000 or more
20. Source of income (Circle all that apply.)
    a. Salary
    b. Spousal support
    c. Child support
    d. AFDC
    e. Other public assistance, not AFDC
    f. Social Security
    g. Food stamps
    h. Medicaid
    i. Other
21. Employment history
    a. Years spent as homemaker with no substantial employment outside the home
        1) 0-1
        2) 2-5
        3) 6-10
        4) More than 10
    b. Years paid <u>part-time</u> employment
        1) 0-1
        2) 2-5
        3) 6-10
        4) More than 10
    c. Years paid <u>full-time</u> employment
        1) 0-1
        2) 2-5
        3) 6-10
        4) More than 10
    d. Type of work
        1) Managerial/administrative
        2) Professional/technical
        3) Sales
        4) Clerical
        5) Skilled trades/craft worker
        6) Operative
        7) Service worker
        8) Not applicable, have not worked outside the home
22. Supportive services required (Circle all that apply.)
    a. Child care/dependent care
    b. Tuition assistance
    c. Transportation
    d. Training stipend
    e. Books
    f. Instructional support
    g. Referral to other agency (Circle all that apply.)
        1) Legal services
        2) Health services
        3) Social service agency
        4) Child support enforcement

5) Vocational rehabilitation
6) Job service
7) Substance abuse agency
8) Domestic violence progr.
9) Other

23. How did you hear about the program? (Circle all that apply.)
a. Newspaper
b. TV
c. Radio
d. Poster/brochure
e. Friend/relative
f. Social service agency
g. Educational institution
h. Other

PROGRAM APPLICATION
FOR
Ashland Community College
Re-Entry Program
Fall, 1987

TODAY'S DATE _____

NAME _____
LAST FIRST MIDDLE MAIDEN

ADDRESS _____
STREET CITY STATE ZIP

PHONE ( ) _____ SOCIAL SECURITY NO. _____

DATE OF BIRTH _____

MARITAL STATUS: MARRIED _____ UNMARRIED _____ SEPARATED _____
(NOTE: THIS INFORMATION IS FOR STATISTICAL PURPOSES ONLY)

NUMBER OF CHILDREN: LIVING AT HOME _____ AGES _____

DID YOU FILE A 1986 TAX RETURN: YES _____ NO _____

IF "YES," WHAT WAS YOUR 1986 ANNUAL INCOME AS REPORTED ON LINE 32 OF IRS FORM 1040.

_____ LESS THAN $3,600
_____ $3,601 - $4,650
_____ $4,651 - $5,700
_____ $5,701 - $6,750
_____ $6,751 - $7,800
_____ $7,801 - $10,000
_____ $10,001 - $13,000
_____ $13,001 - $15,000
_____ ABOVE $15,000

WHAT ARE THE SOURCES OF YOUR INCOME?

Do you receive aid or compensation from any of the following:

_____ AFDC
_____ Food Stamps
_____ Unemployment
_____ V.A. Benefits
_____ Social Security
_____ Disability Payments
_____ Insurance Benefits
_____ Other _____

In the list or resources which follows, please check in COLUMN I those you have investigated and in COLUMN II those which you receive.

	COLUMN I	COLUMN II
Pell Grant		
KHEAA (Kentucky Higher Education Assistance Authority)		
SEOG (Supplemental Educational Opportunity Grant)		
NDSL (National Direct Student Loan)		
College Work Study		
Scholarships		
Veterans Benefits		
Vocational Rehabilitation		
Other		

WHAT IS YOUR COLLEGE MAJOR (PROGRAM) _____

FULL-TIME _____ PART-TIME _____ IF PART-TIME GIVE REASON _____

Baccalaureate (list) _____

OR

Technical Program (Please check one)

_____ Accounting Technology

_____ Data Processing Technology

_____ Management Technology
(Banking, Business or Real Estate)

_____ Secretarial and Office Management

_____ Nursing*

_____ Pre-Nursing

NOTE: (*) Indicates Selected Admission Program. Check only if you have already been admitted.

Do you have a High School Diploma? Yes _____ No _____

If "NO," do you have a GED? Yes _____ No _____

Have you attended college? Yes _____ No _____

If "YES," How many hours accumulative? _____

College attended _____

Grade Point Average _____

Have you attended Vocational School? Yes _____ No _____

Have you previously been in a JTPA Program or Vocational Education Training Program? Yes _____ No _____

If "YES," give the name of the Program _____

PLEASE CHECK PROGRAM FOR WHICH YOU ARE APPLYING

_____ RE-ENTRY PROGRAM (Full-Time College)

_____ OCCUPATIONAL SKILLS TRAINING (Part-Time College/Work Experience)

_____ NANNY/CHILD (Non-College Training Program)

The Re-Entry Program at Ashland Community College
provides equal educational and employment opportunities

ASHLAND COMMUNITY COLLEGE
MEMORANDUM OF AGREEMENT
1986 FALL SEMESTER
RE-ENTRY PROGRAM
VOCATIONAL EDUCATION

A. PARTICIPATION IN PROGRAM

1. You will be required to attend scheduled workshops during the semester.

2. You will be required to meet once a month with the program counselor.

3. You will be required to take advantage of services available through the Special Services Project when a need is indicated.

4. You will be required to take Developmental courses upon recommendation of program counselor.

B. TUITION

We can not pay tuition if funds are available to you from another source.

C. BOOKS

You will be able to obtain your books by properly filling out the Book Request Form. The books will become the property of the Re-Entry Program and must be returned at the end of the semester. The Bookstore will be paid for your books after you return the books to Office 308.

D. CONTINUATION IN THE PROGRAM FOR SPRING SEMESTER

In order to remain eligible for the program, you must successfully complete 12 hours or more with a GPA of at least 2.00 or higher, and a cumulative GPA of 2.00. You must also have participated in workshops, attended monthly counseling and followed up on any referrals for specific course(s).

If you drop-out of the program during the semester, we can not reinstate you in the program.

E. TRANSPORTATION AND CHILD CARE

See Procedure Paper

F. RELEASE OF INFORMATION

Pursuant to the "Family Education Rights and Privacy Act of 1974", I hereby authorize by my signature the release of my grade point standing and academic status to the RE-ENTRY PROGRAM at Ashland Community College, so that they might comply with their regulations to maintain complete files on past participants in the program.

STUDENT_____ DATE_____

COORDINATOR_____ DATE_____

UNIVERSITY OF KENTUCKY
ASHLAND COMMUNITY COLLEGE
ASHLAND, KENTUCKY 41101

M E M O R A N D U M

TO: Child Care Vendors - VoEd

FROM: Willie McCullough, Coordinator Re-Entry Program W.M.

DATE: August

I want to express my appreciation to you for providing a most valuable service to our students. They have trusted you with the the care of their children which is very important to them.

As you know our program will be paying you for this service. We will pay according to the following schedule:

1 child	$20/week	or $4/day
2	25/week	or 5/day
3	30/week	or 6/day
4 or more	35/week	or 7/day

It will be necessary for you to complete the following form and return it to us in order for us to pay you. I am only concerned that you check the appropriate days that you babysat while the mother was in school. Also, don't forget your signature.

I will be sending you this same form every two weeks. You may mail it back or send it by the child's mother. Your check will be mailed directly to you approximatley three weeks after we receive your statement. Sorry for the long wait, but the checks are processed in Lexington by the University of Kentucky.

AN EQUAL OPPORTUNITY INSTITUTION

RE-ENTRY PROGRAM
1986 FALL SEMESTER
JTPA/VOED PARTICIPANTS

PROCEDURE FOR COMPUTING TRANSPORTATION AND CHILD CARE

* Students must attend school a minimum of four hours per day in order to receive transportation and child care assistance.

* Students must sign time sheets located in program office in order to receive reimbursement.

* Each time sheet must be signed by 4:00 p.m. on Tuesday following the specific time period or you will not receive reimbursement for your mileage.

TRANSPORTATION

A. Amount of actual bus fare paid for anyone living on or near available bus routes.

B. JTPA: .15 cents per mile, actual miles, maximun of $7.50 per day, or 50 miles per day.
VOED: .12 cents per mile, actual miles, maximum of $6.00 per day, or 50 miles per day.

CHILD CARE

A. JTPA: Actual cost of Child Care to be reimbursed up to a maximum of the following amounts:

In-Home Care:		Day Care Center:	
$8/day	1 child	$8/day	1 child
9/day	2	12/day	2
10/day	3	15/day	3
11/day	4 or more	18/day	4 or more

VOED: Actual cost of Child Care to be reimbursed up to a maximum of the following amounts:

In-Home Care:		Day Care Center:
$4/day	1 child	Same as In-Home
5/day	2	
6/day	3	
7/day	4 or more	

B. Child Care forms (available in program office) must be completed and signed by the child care vendor and returned to the program office in order to receive payment.

WELCOME BACK!!!

It must be time for Fall Semester. Registration is in progress and students are appearing daily.

We hope you have had a great summer and ready to begin a new school year. We have been busy this summer, preparing for your return. Our room even has a new look.

An Orientation will be held on Monday, August 25th from 11:00 - 1:00. Please bring a sandwich and we will provide the drinks and other goodies.

It is very important that you attend this meeting. Please bring your mileage and child care information. If you are unable to attend, please let us know so we can make other arrangements.

Looking forward to seeing you on Monday, August 25th at 11:00 in Room 308.

Louise